MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

| | | | | | FOR ALLOWANCES FO | OR THE MONTH OF | MIWEL | |
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| [N.B. Please ensure that you | u have attached (a) vali | d VAT receipt(s) - i.e. a till | receipt pre dating the first j | ourney cinimed, 1 | VAT RECEIPT AT | TACHED | YES/NO | |
| and showing the petrol com | pany's VAT registratio | n number and identify the | amount paid for fuel.] | . 1 | , | | *Please delete as appropria | r ca |
| | | | Signature of Member | | ********** | | Date 2511 Inpiv | 7 |
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MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

| CLAIM BY COUNCILLOR: | Yous |
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| COUNCILLOR (EMPLOYEE) NUMBER (a. | s found on payslip) |
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| 19th Mara | 7.30 | | Town to | ۱۱ م | Course | | <u>J.</u> | | | | 25 | |
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| [N.B. Please ensure and showing the pet | that you have at rol company's V | tached (a) vali AT registratio | d VAT receipt(s) - i.e. n number and identif | a till receipt p y the amount p | re dating the first aid for fuel.] | jou <u>tney claimed,</u> | V.A | AT RECEIPT A | TTACHED | N(*Please del |)* ete as appropr | iate |
| | | | | Signa | ture of Membe | r: | <u>.</u> | • | | Date | | |
| said de principal | n Care | | | | | | | | | 1023 35 733 | e Chile | |
| (Demolecus) | Secretary. | 3000 | sed for Payment: | مناه | | Date: | 60) 00 | 109 | | | | |
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MEMBERS' MILEAGE CLAIM FULM

KOYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: CALR MRS YONG
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

| | | • | | | | FOR ALLOWANCES FOR THE MONTH | OF: | 74. Y. |
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| | OVERED BY | | | REA | SON(S) FOR CLAIM | | | VANCE CLAIMED |
| DATE | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFOMED | DESCRIPTION O | F APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | PRIVATE CAR Mileage | PUBLIC TRANSPORT (Receipts must be attached) |
| Hh Wa | 7.30 | | Town Hall | Adult Service | 2 . | | 125 | £ p |
| 861 JU. | 7.00 | | GHall | planning/ | Windsor De | · | 15 | |
| 27h) 14 | 730 | | THall | sustamal | alita | | 25 | |
| 28 1940 | 7.30 | | Jartall | full low | rati | | 18 | |
| 20 July | 6.00 | | THAIL | Planning + | runna, | | <u> 2</u> S | |
| 30h bk | 530 | | THAIL | Crime e D | isoder. | • | Y 25 | |
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| MEETING ATTENDI BELOW A | G, CONFERI ED AND SIG AFTER REA | ENCE ET SN | NE FOR EACH TO YOU HAVE THE DECLARATION | Less any amount claimed | received from any other Aut | SUB TOTAL | 150 | |
| OVERLE | AF. | | | | | TOTALS CLAIME | 130 | |
| [N.B. Please and showing | ensure that you the petrol comp | have attacl any's VAT | ned (a) valid VAT receipt(s) - i.e. registration number and identif | y the amount paid for fuel.] | | VAT RECEIPT ATTACHED | YES / 1998 *Please delete as a | 03/08/0° |
| For C | Office Use Only | <u> </u> | · · · · · · · · · · · · · · · · · · · | Signature of Mem | oer | <i>(</i> | Date | |
| | ocratic Servi | <u> </u> | Authorised for Payment: | | Date: 0310 | 8/09. | | |
| Payro | | | Input by: | Date: | Batch No: | Checked by: | Date: | _ |

| DATE | VERED BY TIME FROM | TIME TO | PLACE WHERE DUTY | ***REASON(S)-FOR CLAIM | | | | |
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| Wha | | | WAS PERFOMED | DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | PRIVATE CAR Mileage | PU TRAN (Receip | BLIC ISPORT ts must be sched) |
| | E .00 | 800 | G-11-11 | Desperoant Cours Winds | /G) v | IS. | £ | p |
| k Sep | 7:30 | | THall" | AdultSelvies 028. | V | 12S | | |
| Sep | 7.30 | | TKU | Sustamability | / | 58 (| | |
| Sep | 6.00 | | THEIL | DeS-Crime & Disordel | V | 125 | | |
| 2 Sep | 7.30 | | T. Hall | Council | V | 28. | | |
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| EETING, | CONFERI | ENCE ET | NE FOR EACH C YOU HAVE | | SUB TOTAL | YSS | | |
| | O AND SIG | | IE DECLARATION | Less any amount claimed/received from any other Autho | rity/Body. | | | |
| VERLEA | | | | • | · . · | 100 | <u> </u> | |
| | | | | _ | TOTALS CLAIMED | <u>155</u> | L | |
| B. Please end showing th | sure that you e petrol comp | have attach any's VAT i | ed (a) valid VAT receipt(s) - i.e registration number and identi | . a till receipt pre dating the first journey <u>*laimed.</u> fy the amount paid for fuel. | VAT RECEIPT ATTACHED | YES / NO* *Please delete as : | appropria | te |
| _ | • | • | • | Signature of Member: | | Date KV. OU | 09 | |

._EMBERS' MILEAGE CLAIM FORM

| | 4 | | CRATIC SERVICES BY THE 1st | | CLAIM BY COUNCILLOR: COUNCILLOR (EMPLOYEE) NUMBER (as for | | ,, - | ********** |
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| PERIOD C | OVERED BY | CLAIM | T | PELOON | FOR ALLOWANCES FOR THE MONTH O | F: 1001/120 | C | |
| | | PLACE WHERE DUTY WAS PERFOMED | REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER | TRAVEL ALLOWANCE CLAIME | | | |
| | | | | | ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | PRIVATE CAR | TRA | JBLIC NSPORT pts must be |
| 28/1_ach | 7.00 | | GHall | W Control Penel, | | Mileage | £ | tached) |
| HINON | 7:30 | ~~ | Tittall | 3014101 1001 | ν | 15 | | p |
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| AEETING, ATTENDED | CONFERE | NCE ET(i | C YOU HAVE | _ | SUB TOTAL | 80 | | |
| VERLEAF | | ING IM | E DECLARATION | Less any amount claimed/received from any other Author | ity/Body. | | | · |
| i.B. Please ens | ure that you ha | ive attached | d (a) valid VAT receipt(s) - i.e. s | till receipt pre dating the first journey claimed. | TOTALS CLAIMED VAT RECEIPT ATTACHED | 80 | | |
| - woming the | herror combat | y 5 VAI re | u (a) valid VAT receipt(s) - i.e. a gistration number and identify | the amount paid for fuel.] | AL RECEIFT ATTACHED | *Please delete as ap | nronrista | |
| For Offi | ce Use Only | | | Signature of Member: | / E | ate 18th Do | C 0' | 7 |
| | ratic Service | s: A | authorised for Payment: | | / | | 7 | T. |
| Democ | になはじ ろさいいこと | | | Date: 11 12 | | | | |

MEMBERS' MILEAGE CLAIM FORM

Input by:

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)...

Date:

FOR ALLOWANCES FOR THE MONTH OF: PERIOD COVERED BY CLAIM REASON(S) FOR CLAIM TRAVEL ALLOWANCE CLAIMED DATE TIME TIME PLACE WHERE DUTY DESCRIPTION OF APPROVED DUTY PLEASE STATE WHICH OFFICER WAS PERFOMED FROM TO PUBLIC ARRANGED THIS MEETING IF PRIVATE TRANSPORT NOT DEMOCRATIC SERVICES CAR (Receipts must be Mileage attached) £ PLEASE COMPLETE ONE LINE FOR EACH SUB TOTAL MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN Less any amount claimed/received from any other Authority/Body. BELOW AFTER READING THE DECLARATION OVERLEAF. - 8 MAR 2010 TOTALS CLAIMED "AT RECEIPT ATTACHED YES) NO* [N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey class and showing the petrol company's VAT registration number and identify the amount paid for fuel. Signature of Member:..... For Office Use Only Democratic Services: Authorised for Payment: Date: 03/10. Payroll: Date: Batch No: Checked by:

3 0 MAR 2010

MEMBERS' MILEAGE CLAIM FORM

| ROYAL BOROUGH | OF WINDSOR AND MAIDENHEAD |
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CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH CLAIM BY COUNCILLOR: ON COUNCILLOR (EMPLOYEE) NUMBER (as found on paystip)

| PERI | OD COVERED | DV CT ATM | | | FOR ALLOWANCES FOR THE MONTH O | F: WIA | ······ | |
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| DA | TE TIME | TIME | PLACE WHERE DUTY | REASON(S) FOR CLAIM | | TRAVEL ALLOV | VANCE C | LAIMED |
| | FROM | то | WAS PERFOMED | DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | PRIVATE CAR | PUI TRAN | BLIC SPORT |
| | | | | | | Mileage | | ched) |
| 1714 | 1ca 7.00 | | GHall | Planning. | | 15 | £ | p |
| SALL | len 730 | | 17/211 | O and S. Adult Services. | | 125 | | |
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| ATTI | ENDED AND SI | GN | | | | 10 | . [| |
| BELO | OW AFTER RE | ADING TI | HE DECLARATION | Less any amount claimed/received from any other Autho | rity/Body. | <u> </u> | | |
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| | | | | Signature of Member: | | Date 2644 | sarl | _ 10 |
| | For Office Use Or | ıly | | | / | | | |
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| ſ | Payroll: | | Input by: | Date: Batch No: | | \ | | |

MENIBERS' MILEAGE CLAIM FORM ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD CLAIM BY COUNCILLOR: ... CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)..... OF EACH MONTH FOR ALLOWANCES FOR THE MONTH OF: PERIOD COVERED BY CLAIM **REASON(S) FOR CLAIM** DATE TIME TIME PLACE WHERE DUTY DESCRIPTION OF APPROVED DUTY PLEASE STATE WHICH OFFICER FROM TO WAS PERFOMED ARRANGED THIS MEETING IF PRIVATE PUBLIC TRANSPORT NOT DEMOCRATIC SERVICES CAR (Receipts must be Mileage attached) Fruito Hal 00) Windsor Control Panel. p Council 8.00 PLEASE COMPLETE ONE LINE FOR EACH SUB TOTAL 80 MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION Less any amount claimed/received from any other Authority/Body. OVERLEAF. 30 TOTALS CLAIMED [N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, VAT RECEIPT ATTACHED YES/NO* and showing the petrol company's VAT registration number and identify the amount paid for fuel.] *Please delete as appropriate Signature of Member:... For Office Use Only Democratic Services: Authorised for Payment: Date: 20 05 W

Batch No:

Checked by:

Date

Payroll:

Input by:

Date: